

Translation for reference purposes only, in case of any conflict the Hungarian version prevails

## 1. Registration

In order to register participants are required to fill in the mandatory fields of the form supplied during the registration process. Participants must supply the data required for registration in a true manner. Having recorded the data, each participant will receive an email notification including a verification link to activate the registration. The registration must be activated within 24 hours; after that the validity of the activation link will expire. A participant shall not be deemed as a registered participant until the activation process has not been completed. Each participant shall receive a report of successful registration.

The registered data may be checked, modified or deleted by the participant at any time.

After the registration the participants will be able to login to the website [www.convention.hu](http://www.convention.hu) using their email address and password.

## 2. Our prices

The prices indicated at the website [www.convention.hu](http://www.convention.hu) include VAT (27%). Convention Budapest Kft. reserves the right to unilaterally change the prices, costs, fees or the applied exchange rate supplied at [www.convention.hu](http://www.convention.hu) at any time.

## 3. Currency and exchange rate

The counter value of the ordered service, the relevant shipping costs and any other fees can be paid in HUF or EUR. In the event of online card payment using a bank account denominated in a currency other than HUF or EUR, the participant's account keeping bank shall debit the specific account with an amount equivalent to the payable HUF or EUR amount. The prices indicated at the website [www.convention.hu](http://www.convention.hu) in EUR shall be adjusted to the relevant HUF prices. The up-to-date/ prevailing exchange rate can be accessed at the website [www.convention.hu](http://www.convention.hu).

## 4. Payment options and terms

The method of payment can be selected by participants from the offered options when using the service. The counter value of the ordered service can be paid via bank transfer or online card payment.

The individual payment options can be used subject to the following conditions.

**Bank transfer payment** can be used for any service in HUF or EUR irrespective of the total amount to be paid. The bank account numbers of Convention Budapest Kft. will be sent by an automatic notification as well as an official confirmation of the required service, and also available at [www.convention.hu](http://www.convention.hu) (Impressum). In the event of bank transfer the participant shall transfer the costs of the ordered service to the appropriate currency bank account of Convention Budapest Kft., supplying his name and stamp ID in the comment field. Convention Budapest Kft. shall send an electronic invoice upon receipt of the transferred amount in accordance with the details indicated in the registration form.

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**Online card payment** can be used for any service of Convention Budapest Kft. in HUF or EUR irrespective of the amount to be paid. In the event of online card payment the participant shall pay the costs of the ordered service by using the payment system of the bank providing online card payment via [www.convention.hu](http://www.convention.hu). The provision of the service fails if the payment transaction is unsuccessful.

## 5. Service procedure

The services supplied via [www.convention.hu](http://www.convention.hu) shall be available subject to registration. The registered participants will be able to login to the website [www.convention.hu](http://www.convention.hu) using their email address and password.

Convention Budapest Kft. shall send immediate automatic notification of registration including any supplied information to the specified email address, where details can be checked by the participant. Following the automatic notification, Convention Budapest Kft. shall send an official confirmation to the participant within 48 hours of receipt.

The agreement between the participant and Convention Budapest Kft. shall be concluded only by the official confirmation of Convention Budapest Kft.

## 6. Modification and cancellation of service

Registrations initiated at the website [www.convention.hu](http://www.convention.hu) can be freely modified or cancelled by the participant at any time until one week before the date of the specific event. In that case the requested modification or cancellation shall be notified via email to the Registration Manager of Convention Budapest Kft..

Convention Budapest Kft. sends an official confirmation of the requested modification or cancellation within 48 hours, including the modified details of service or acceptance of cancellation. Accordingly, with this official confirmation the agreement between Convention Budapest Kft. and the applicant based on the previous service shall be terminated as of the date of confirmation.

In case of reduced service, the difference between the modified and the original price, which have been already paid by the applicant shall be reimbursed to the applicant by Convention Budapest Kft. . In case of cancellation 70% of the total price will be reimbursed with the same conditions applied.

## 7. Complaint and withdrawal

Any complaint shall be examined by Convention Budapest Kft. within 8 working days, during which period additional information may be requested from the participant via email. Convention Budapest Kft. sends a notification of the result of such examination.

Any intention of withdrawal must be sent to Convention Budapest Kft. in writing by email or post. A withdrawal shall be deemed as it was executed within deadline if the relevant statement of the applicant has been sent prior to the expiration of the deadline. The agreement between Convention Budapest Kft. and the applicant shall terminate on the day of the reception of the withdrawal statement, which shall be notified by Convention Budapest Kft.

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## 8. Limitations

Limitation shall mean that Convention Budapest Kft. shall not be liable to meet its contractual obligations (e.g. to book accommodation) until the relevant obligations of the applicant (e.g. bank transfer of total payable amount) specified in the agreement are not fulfilled.

Convention Budapest Kft. may limit the provision of services to participants not performing full payment upon selecting bank transfer for method of payment. In that case the status of the specific service will be pending, which shall be notified by Convention Budapest Kft. The status of a partially fulfilled service shall remain pending for a period of 8 calendar days from the date of receipt by Convention Budapest Kft. If the unpaid portion of the total payable amount for the specific service is not received via the bank transfer on the account of Convention Budapest Kft. within that period, the agreement between Convention Budapest Kft. and the applicant shall terminate on the day following the above deadline, which shall be notified by Convention Budapest Kft to the applicant. If the agreement terminates in this manner, Convention Budapest Kft. shall reimburse any already paid amount to the applicant.

Convention Budapest Kft. may limit, or if necessary, reject services to those participants who upon selecting cash payment option for method of payment failed to accept a previous service delivered to the specified address (cash on delivery)..

Convention Budapest Kft. shall not be liable to fulfil a service if there is reasonable ground to believe that the particular service is intended against or may threaten the operation of Convention Budapest Kft. in any way, or it would obstruct or inhibit the contractual performance of Convention Budapest Kft.. If the provision of any service is rejected, Convention Budapest Kft. shall reimburse the relevant price and shipping cost already paid for the service to the client. In the event of rejection, instead of an official confirmation Convention Budapest Kft. shall send a notification of rejection within 48 hours of the reception of the relevant request for service. Convention Budapest Kft. is not obliged to justify any rejection of service towards the concerned applicant.

## 9. Invoice

Convention Budapest Kft. shall issue a detailed invoice for the service performed via the website [www.convention.hu](http://www.convention.hu). The language of the issued invoice is Hungarian, but a bilingual invoice in English and Hungarian may be issued on request. The invoice shall be dispatched electronically to the email address of the applicant supplied in the registration form.

## 10. Reimbursement

Any obligation of reimbursement to perform by Convention Budapest Kft. arises due to the termination or modification of the agreement between Convention Budapest Kft. and the applicant or due to the rejection of service shall be performed in accordance with the following conditions.

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A reimbursement obligation to perform by Convention Budapest Kft. arises if a participant has already performed a full or partial payment prior to the modification or termination of the agreement or the rejection of the relevant service.

Any reimbursement obligation of Convention Budapest Kft. shall be performed within 30 days of the termination of the agreement or the date of the notification on the rejection of service.

Convention Budapest Kft. performs its reimbursement obligations by bank transfer, based on the request of the participant. The relevant details and requirements related to the reimbursement shall be agreed by Convention Budapest Kft. and the applicant via email.

## 11. Notification and confirmation

Notification shall mean any email sent by Convention Budapest Kft. to the specified email address of the participant in every case where information on important administrative steps or request for such measures is necessary. Notification shall be sent by Convention Budapest Kft. particularly in the following cases:

- Registration - link to activate registration
- Service - receipt of service details sent to Convention Budapest Kft. by applicant when registering for various events
- Modification or cancellation of service - commencement of service delivery
- Limitation of service - rejection or pending status of service
- Complaint - result of complaint review
- Withdrawal - receipt of withdrawal statement submitted by an applicant

Confirmation shall mean any email sent by Convention Budapest Kft. to the specified email address of the applicant with legal effect, concluding or terminating an agreement between Convention Budapest Kft. and the participant.

- Service - confirmation of agreement concluded between Convention Budapest Kft. and the applicant, sent by the Registration Manager of Convention Budapest Kft.
- Modification or cancellation of service

## 12. Newsletter

Newsletter is a service available to anyone via the website [www.convention.hu](http://www.convention.hu). Registered participants may request this service during registration or modification of data.

Every participant may unsubscribe from this service at any time. It can be done by using the **Unsubscribe from Newsletter** link supplied in the Newsletter, by sending an email or letter to Convention Budapest Kft., or by modifying the relevant data.